

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes- August 1st, 2018

In Attendance: Chris Heck, Deacon Eier, Amy Holzwart, Annette Bahn, Michelle Gutman, Lori Strabley, Carrie Brodman, Brian Whitta, Fr. Mike Absent: Doug Trenkamp, Christopher McDaniel Guest: Charlene Wilkins

Deacon Mike opened the meeting at 7:02 p.m. with a prayer.

Minutes: Brian Whitta motioned to approve the minutes from the May 2nd, 2018 meeting. Lori seconded, motion approved and carried unanimously.

Pastor Comments: Father Mike opened his comments with a security camera update. The cameras are installed and up and running. There have been numerous projects ongoing over the summer including, but not limited to new floors outside of the Auditorium, lights throughout some classrooms, carpet, and paint. In addition, new doors are on order for the Auditorium that will offer another level of security for that space. The doors should arrive in early Fall.

Old Business:

- A. Communications- Kerry has been updating the school website over the summer and will continue to add and update as needed. Mrs. Haas and Jessica Gibson are looking to begin the student run newsletter that was talked about at the end of last school year.
- B. Safety-There are a total of 42 cameras installed and functioning throughout the St. Michael campus. The Key Cards for Extended Day families are in the process of being finalized for handout at the Ice Cream Social.
- C. Dress Code Update- An email was sent to families with the updates. The Dress Code updates can also be found on our website. One big change is the addition of Land's End as a vendor. So far, parent feedback has been positive. The policies for violations as well as the changes will be explained to students at the beginning of school as well.

New Business:

- A. Welcome New Members- Chris and the members welcomed Michelle, Carrie, and again welcomed Brian who briefly joined us at the end of last school year.
- B. SAC Overview, Constitution, Code of Ethics-Members reviewed the Constitution and signed the Code of Ethics as needed.
- C. Meeting Schedule & Roster-Chris passed out the 2018-2019 meeting schedule and roster. There may be some changes to the meeting dates for some scheduling conflicts, but those will be addressed as needed.
- D. Ice Cream Social-There will be a New Family Orientation from 6:15-6:45. Teachers will be available in their rooms at 7:00. First Day Packets will be labeled for the Youngest Family member, and handed out in the Lobby. SAC members need to be at school at 6:00, with an ice cream scoop in hand. Doug ordered the ice cream from Dietsch Bros. and will pick it up and bring it to school to be put in the freezers around the 7th or 8th. Amy and Chris will check the supplies on hand and purchase as needed to accommodate the attendees. Staff and SAC members are to wear any SMS shirt.
- E. Elect Vice President-This item is tabled until September as multiple members have expressed interest.

Committee Reports:

- A. Research – Chris H.
- B. PR/Marketing – Brian W.
- C. Finance – Doug T., Christopher M., Carrie will consider and discuss with members and update in September.
- D. Technology/Safety – Lori S., Michelle G.

Principal's Report/Comments:

The 8th Grade Dinner is changing this year. It is not on the same day as Ice Cream Social, but the date is not set yet. The chairs are anticipating a date in October –November and are looking to do a running event in conjunction with the dinner. Amy will send out an email looking for volunteers to help spread mulch Wed., Aug 8th. Staff is in the process of training on RenWeb, the new school database.

- A. Enrollment Numbers – Current enrollment is fluctuating daily between 500-510.
- B. New Staff Members – Sharon Dalvi (afternoon KR Aide), Tina Lane (a.m. Aide), Vicky Bihn (Part-Time front desk secretary/intentional marketing), Richelle Piercefield (lateral shift from 5th – 7th), Scott Wilson (Extended Day & Lunchroom), Charlene Wilkins (part-time), Maricella Hernandez (2nd grade)

Upcoming Events:

- A. Ice Cream Social – Sunday, August 12th 7:00 p.m.
- B. Meet the Teacher KR-8 – Monday, August 13th 6:45-8:15 p.m.
- C. First Day of School – Wednesday, August 15th
- D. Next SAC Meeting - Wednesday, September 5th

Fr. Mike closed the meeting at 8:17 p.m. with a Glory Be.

Respectfully submitted,

Annette Bahn, SAC Secretary