

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes- October 3rd, 2018

In Attendance: Brian Whitta, Deacon Mike, Amy Holzwart, Kerry Pinion, Christopher McDaniel, Chris Heck, Annette Bahn, Carrie Brodman, Fr. Mike, Doug Trenkamp

Guests: Charlene Wilkins, Ann Karhoff

Doug opened the meeting at 7:03 p.m. with an Inspirational prayer.

Minutes: Brian motioned to approve the minutes from the September 5th, 2018 meeting. Kerry seconded, motion approved and carried unanimously.

Old Business:

- A. School Website – The school website is in need of current information for SAC and PTC. Amy will have Vicky Bihn look it over and get changes to Media Links. A brief discussion followed on where we are at with technology in terms of RenWeb, our new database. Amy mentioned that it is going well, with the exception of one small glitch with one family not receiving email messages from her. She is working to get this resolved quickly.
- B. Budget Update – Christopher handed out a Budget to Actual Expenses reconciliation sheet for members to look over. Dow prepares these monthly for the Parish Finance Committee. This report will be a useful tool as the budget is prepared and rolled out for each coming year. It was decided that it will be discussed around the December/January meetings, and addressed again at the end of the school year.
- C. Addition of another SAC member – Amy will contact the possible candidates and report back.

New Business:

- A. Exit Survey – Amy and Brian met to discuss options for surveys for our families, focusing on both retention and exit information. The three main questions will center on what we do well, how we can improve, and what do you/would you need from us. As discussed, with many families originally signed up for the school year pulling out in August, the information needed from them is time sensitive. Brian and Amy will tweak this survey and get it to the families before the next meeting. They will roll out the survey for current school families and possibly have it available in the computer lab in time for conferences October 31st and November 8th.
- B. STEM/STEAM focus and marketing – STEM (Science, Technology, Engineering, Math) to STEAM (add Art). School administration will work to see what criteria needs to be met to promote STEM, as many of our classrooms currently integrate STEM into their lessons.

Principal's Report – We are holding steady with current enrollment. There are a number of families relocating to the area in the near future who have expressed interest in enrolling for the current school year. MAP testing has concluded, and families will have results and updates at conferences. Amy mentioned the MAP Skills purchase. This program allows teachers to assign work to students based on need, whether to boost skills for those who may be struggling with concepts, or challenge students who are working at a higher level. Amy also mentioned that Vanessa Williams (tutor) is starting Literature Circle Groups. She is beginning with 5th grade and working down to 2nd grade by the end of the school year.

Pastor Comments – Fr. Mike announced the addition of our new Facilities Manager, Bob Elliott, as well as our new Technology Coordinator, Stephen MacDonald. Fr. Mike, Amy, and Deacon Mike met with the Findlay Police Department regarding the live feed set-up between the school and the department. Brian will contact someone in Graphic Design to draft a map of the school with camera locations.

Guest Comments: Charlene appreciates the enthusiasm of the members as we move farther into this school year.

Upcoming Events:

- a. October 8th: Coaches & Parent Basketball Meeting
- b. October 17th: PTC 7:00 p.m. Art Room
- c. October 19th: End of Qtr
- d. October 26th – 27th: The Wizard of Oz
- e. October 27th- 8th Grade Fundraiser & 5K Run
- f. November 7th: SAC Meeting

Doug closed the meeting at 8:26 p.m. with a Hail Mary.

Respectfully submitted,

Annette Bahn, SAC Recording Secretary