

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes-January 12th, 2017

In Attendance: Mike Holman, Annette Bahn, Doug Trenkamp, Stefanie Griffith, Chris Heck, Deacon Mike, Kathy Laird, Anne Brehm, Fr. Mike Hohenbrink, Meg Farmer, Dave Mueller Guest: Ann Karhoff

Fr. Mike opened the meeting at 7:00 with a prayer.

Minutes: Meg motioned to approve the minutes from the December 8th, 2016 meeting. Kathy seconded. Motion approved and carried unanimously.

Pastor Comments: Fr. Mike opened his comments with praise for the Middle School mass from that morning. He was pleased with how much participation and response there was from all in attendance. It was a great way to start off the New Year, especially after the Christmas masses all went well. He reminded everyone of the upcoming events for Catholic Schools Week. The week is always full of activity and positive excitement.

Old Business:

- A. Budget Status and Outstanding Issues-A packet with enrollment number graphs is attached to these minutes. Discussion followed the handout regarding 2017-2018 1-8 tuition and wage increases. SAC voted and unanimously recommends (to the Parish Finance Committee) raising tuition for grades 1-8 by \$95 with a 2% wage increase. Mike thanked Doug and Dave for their continued work on the budget.
- B. School Safety and Security Install Update-Deacon Mike briefly updated the group on the key fob installation. The card readers are installed, but not yet functioning. The hardware, crash bar set up, and computer set up will take place over the next couple of weeks. The new target date for implementation is February 1st. Deacon Mike met with our Community Resource Officer briefly, and he offered to walk through the school and do a "security audit" to let us know where he feels we should be at regarding any updates or equipment. It was recommended that this info be added to the parent info/update letter with mention of the security measures on the perimeter/exterior of the school, as well as consideration of the BOOT that is currently up for discussion in the district/county.
- C. Catholic Schools Week (January 29th – February 4th)-The billboards are up and they look great. The CSW committee handed out info to the staff regarding the activities planned throughout the week. The week will kick off with International Day (6th grade) and the Spaghetti Dinner.
- D. Survey/SWAT Update-The subcommittee met the third week in December and built a timeline and formulated questions for the questionnaires. The program currently used through the school is Constant Contact, and the committee is working with Bill Y. to add a new module for the surveys.

New Business:

- A. Sign-Up Sunday (March 12th) - This topic will be discussed in length at the February meeting.

Committee Reports:

- A. Research-No New Report-No New Report (tied in with Finance Committee research for the budget)
- B. Public Relations/Marketing-As mentioned in Old Business, the CSW billboards are up. Mike H. will look into radio coverage. Anne will let Stefanie know if she needs her to contact The Courier for publicity regarding the week.
- C. Finance-Discussed in Old Business
- D. Technology- No New Report

Principal's Report: Included with these minutes is a current student count by homeroom. Anne mentioned the upcoming Open Houses for Kindergarten (January 18th) and Academy of Angels/Kindergarten Readiness (January 25th). The new set up for grades has been wonderful and the feedback positive.

Upcoming Events:

- A. Grade Cards – January 12th
- B. Kindergarten Open House – January 18th
- C. K & KR Registration for Parishioners – January 19th
- D. K, KR, & 2nd Grade to MCPA & 5th Grade Band Concert – January 19th
- E. Winter Dance (grades 6-8) – January 20th
- F. Academy of Angels & KR Registration & Open House – January 25th
- G. International Day / Spaghetti Dinner – January 29th
- H. PTC Skate Night – January 31st
- I. Next SAC Meeting – February 1st

Doug closed the meeting at 8:15 p.m. with a Hail Mary.

Respectfully submitted,

Annette Bahn, SAC Secretary