

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes- August 2nd, 2017

In Attendance: Stefanie Griffith, Annette Bahn, Lori Strabley, Doug Trenkamp, Amy Holzwart, Deacon Mike Eier, Andy Schulze, Chris Heck, Fr. Mike Zacharias, Christopher McDaniel Absent: Dave Mueller Guest: Charlene Wilkins

Father Mike Zacharias opened the meeting at 7:00 pm with a prayer.

Minutes: Chris Heck motioned to approve the minutes from the May 3rd, 2017 meeting. Andy seconded, motion approved and carried unanimously.

Pastor Comments: Father Mike opened his comments with an overview of the many transitions happening over the past few months within our Parish and school. He is impressed with our vibrant parish, and the young families and youth and their level of faith and enthusiasm. He mentioned that he is looking forward to meeting all the students and staff as the year begins, and assured the group that he will not be a stranger in the school. He thanked everyone for their warm welcome and help in his transition to Pastor. Fr. Mike also impressed upon the group how working together, we as a Parish and school are building up the faith in our children and the next generation.

Old Business:

- A. Parent & Staff Surveys- Stefanie passed out the survey results so that everyone, including new members, have the information to move on from here with the knowledge gained from the surveys. She asked that members take time to look over the results and bring feedback to the next meeting. An important part of surveys, is that if you ask for feedback, you use that feedback to work on strengthening or maintaining the areas of consideration raised within the survey results. Equally important is the need for follow-up to let families know that their concerns have been heard and we're responding. As the discussion continues throughout the year, the frequency of follow-up and additional surveys will be addressed, as well as what groups to target, including Parish families who do not send their children to SMS.

New Business

- A. Welcome New Members- Stefanie welcomed Chris Heck as 2017-2018 SAC Vice President, as well as new members Christopher McDaniel, Lori Strabley, and Andy Schulze. A discussion followed on committee make-up for the year. Chris Heck will remain on Research; Andy Schulze volunteered for Public Relations/Marketing; Christopher McDaniel will join Dave Mueller and Doug Trenkamp on Finance; Lori Strabley volunteered for Technology/Safety.
- B. SAC Overview, Constitution, & Code of Ethics- Amy passed out copies of the current SAC Constitution and Code of Ethics. As the Constitution was last updated in 2004, the group will review and the discussion will continue at the next meeting.
- C. Ice Cream Social- All members will arrive for set-up at 6:00 pm and need to bring ice cream scoops. Stefanie will purchase spoons, bowls, and napkins to bring our totals to 1000 of each. The ice cream is ordered and Doug will pick it up from Dietsch. He will contact Amy & Mike to see if the freezer is up and running as it is currently out of order, and will pick-up accordingly. Ice Cream ordered = 5 Mint Chocolate Chip, 2 Strawberry, 2 Chocolate, and 2 Vanilla.
- D. Meeting Schedule & Roster- Stefanie passed around the meeting schedule and roster and asked members to review and let Annette know of any changes. Annette will get the final copy to Stefanie to distribute to members.

Committee Reports: No new reports as committees were formed and discussed in New Business.

Principal's Report:

- A. Enrollment Numbers. The up-to-date enrollment numbers for the 2017-2018 school year are attached to these minutes. Amy mentioned that last September we had 510 students enrolled, and as of today, there are 505, and numerous families with verbal commitments and paperwork to follow.
- B. New Staff Members- Amy gave a rundown of the new staff members; 4th grade Jessica Gibson, 5th grade Rachelle Piercefield, Title 1 Laura Lee VonLehmden, Preschool music Melissa Flowers, School Psychologist Wesley Konesky,

Preschool teachers Patti Worstell and Vicki Bihn are moving to full-time this year, and preschool aide Barbara Poole. Mrs. Coutinho will continue to work with KR-8th students in conversational Spanish. There is great interest in securing a Spanish Teacher for a HS credit level class, and Amy & Deacon Mike will continue to search for that position for next year.

- C. Class Gift- Amy mentioned that Audrey Mueller approached the administration for ideas for the outgoing 8th grader's class gift to the school. They have \$2500 for the gift. Amy will ask teachers if they have ideas, and will give Stefanie the top 3 and the group will discuss those at the next meeting and offer their suggestion.

Guest Comments: Charlene Wilkins thanked our great volunteers and welcomed the new members to SAC.

Upcoming Events:

- A. 8th Grade BBQ 4 pm – 7 pm/ Ice Cream Social 7 pm – Sunday, August 13th
- B. First Day of School K-8 – Wednesday, August 16th
- C. Next SAC Meeting – Wednesday, September 6th

Fr. Mike closed the meeting at 8:46 pm with a Glory Be.

Respectfully submitted,

Annette Bahn, SAC Secretary