

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes- September 6th, 2017

In Attendance: Stefanie Griffith, Annette Bahn, Lori Strabley, Amy Holzwart, Deacon Mike Eier, Andy Schulze, Chris Heck, Fr. Mike Zacharias, Christopher McDaniel, Dave Mueller Absent: Doug Trenkamp Guests: Charlene Wilkins, Ann Karhoff

Stefanie opened the meeting at 7:01 pm with a prayer.

Minutes: Andy motioned to approve the minutes from the August 2nd, 2017 meeting. Lori seconded, motion approved and carried unanimously.

Pastor Comments: Father Mike mentioned that the school year is off to a great start, beginning with a staff retreat that kicked off the new school year. He has observed that the transition is going well across the board with all of the changes throughout the parish and school, and that the kids and faculty are in good spirits.

Old Business:

- A. Ice Cream Social Recap- We ran out of ice cream in 45 minutes. The consensus was to add 1 chocolate next year. Ice cream totals for 18/19: 3 chocolate, 2 vanilla, 2 strawberry, and 5 mint chocolate chip. Order the ice cream mid-summer and pick up mid-week prior to the event. Also purchase at least 1,000 bowls (8 oz. this year), napkins, and spoons. It was a gorgeous night and Amy & Stefanie thanked everyone for their hard work.
- B. SAC Constitution and Bylaws- Amy will add the School Belief Statement to the 1st paragraph. She will also add Associate Pastor to Article 3. A discussion followed regarding the office of Secretary vs. the Recording Secretary. Recording Secretary will be appointed by the principal, and will hold a non-voting, no term limit position. Amy will retype, while tracking changes and email for members to review and vote on at an upcoming meeting. Stefanie will add the quick vote to the agenda of the month the changes go out to members. All voting members signed the Code of Ethics.
- C. Class of 2017 Top 3 Gift Ideas- Amy is awaiting the final budget numbers. She will bring the gift ideas back once numbers are finalized as the ideas depend on the budget amount total.
- D. Parent and Staff Surveys Next Steps-Using the survey results, a discussion followed centered on narrowing down to the top 3 opportunities as guiding activities for SAC for this year. The list was broken into SMS, Boosters, and SAC. The 3 main areas of focus for SAC: School Safety, Intentional Marketing/Recruitment, and Communication/Engagement/School Information System. SAC will communicate back to those who took the survey so that families/staff know that we are listening/their voices have been heard.

New Business:

- A. Update School Website with New SAC Information-Annette emails Kerry Clapper any info for the school website. She will ensure the SAC Roster and minutes are sent and uploaded.

Committee Reports: No new reports.

Principal's Report:

The up-to-date enrollment numbers for the 2017-2018 school year are attached to these minutes. Amy mentioned that last September we had 510 students enrolled, and as of today, there are 518. A request was brought to her to review Rob Ciesluk's payment as he is still paid an aide level, but teaching. When working on the budget, this will get addressed.

Upcoming Events:

- A. September 11th – PTC
- B. September 15th – Mid-Term
- C. September 29th – All School Mass

Stefanie closed the meeting at 8:30 pm with a Hail Mary.

Respectfully submitted,

Annette Bahn, SAC Recording Secretary