

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes-October 5th, 2016

In Attendance: Mike Holman, Kathy Laird, Stefanie Griffith, Chris Heck, Fr. Mike, Doug Trenkamp, David Mueller, Deacon Mike, Annette Bahn

Deacon Mike opened the meeting at 7:03 p.m. with a prayer.

Minutes: Kathy motioned to approve the minutes from the September 7th, 2016 meeting. Chris seconded. Motion approved and carried unanimously.

Pastor Comments: Fr. Mike updated the group on the progress of the key fobs for the school. He secured an increase in the level of spending from the Diocese for the project. A visit was made to Rowmark to see their key fob system. Radio Hospital will be installing the system, and Fr. Mike is ready to move forward. There was a brief discussion on The Boot, the device that the district is considering installing in all local public and private schools. It was originally thought to be free, but in fact, the district is requesting money from families. As we have exterior safety and security needs currently, Fr. Mike tabled the discussion on The Boot until our exterior systems are in place. In addition, this will allow the local schools to have had a chance to see how the device and system are implemented and whether it is a beneficial system to move forward with. Fr. Mike reminded everyone of Sherry Waddell's upcoming visit on Saturday, October 15th. The Parish Synod will take place on October 29th. Fr. Mike is looking for more school staff and parents to be involved in the process.

Old Business:

- A. School Safety and Security-Fr. Mike reported. Doug was interested in hearing what type of training the school does with the kids in regards to safety training and drills. Deacon Mike mentioned that the state requires a minimum of 3 safety drills per year. So far this year, we've conducted a lock down drill and fire drills.
- B. Next Steps-After the key fob system is installed and running, further evaluation will take place with The Boot and or cameras as the next step in our mission to keep the building, staff, and students safely secured.

New Business:

- A. Budget Overview and Responsibilities-David and Doug will begin putting together the information for the budget. Chris will get them the information that she gathered from the local Preschool survey. This info will be highlighted in the PR/Marketing report to follow New Business. Annette will forward the current school enrollment, breakdown by homeroom, as well as the non-Catholic students to David.
- B. Catholic Schools Week Billboard-Catholic School's Week is January 29th-February 4th, 2017. The theme for National Catholic Schools Week 2017 is "Catholic Schools: Communities of Faith, Knowledge, and Service." Traditionally, Mike Lammers and Steve Warner donate billboard space for advertisement/promotion of SMS in celebration of Catholic Schools Week. Susan Schetter takes the pictures. Mike H. will contact Steve Warner to inquire if they are willing to donate again this year. David will follow up with Steve. Kathy will contact Mike Lammers. Anne

Committee Reports:

- C. Research-Chris called local preschools to find out their tuition for the current 2016-2017 school year. The YMCA is the only program that raised their rates from last year. The other programs remained the same. The information that she gathered will be attached to these minutes. In addition, Chris researched the local medical students that have received a scholarship from the Hancock Medical Society, and will follow up with Fr. Mike to see what medical student are connected to our Parish and school.
- D. Public Relations/Marketing-Discussed in New Business.
- E. Finance-Discussed in New Business.

- F. Technology- Annette forwarded the August minutes to Kerry Clapper in the Parish Office to add them onto the school's website. She will see that the hyperlink to the minutes is added to the calendar that Anne sends out to the school families via email, as well as continue to send to Kerry for posting to the website.

Principal's Report: Anne out of school this week due to her husband's recovery from surgery. Deacon Mike gave the Principal's report in her absence. The current enrollment is 510. Deacon Mike updated the group on the Teacher in Service held on September 29th. Guest speaker Muriel Summers, outlined the Leader In Me program that is modeled on Stephen Covey's 7 Habits of Highly Effective People. We received a donation of 35 copies of The Leader in Me. These books will be used for a book study. Many of the principles used in the program are currently modeled into our school and curriculum. Therefore, we would like to research the program further, to see how we can further infuse their strategies and principles into our current curriculum.

Upcoming Events:

- A. October 6th-8th Grade to Cooper
- B. October 7th-Rosary & Peace Pole Rededication
- C. October 7th-KRAM to Litzenburg
- D. October 8th-IMPACT Fundraiser Auction
- E. October 10th-PTC Meeting
- F. October 13th-Picture Retakes

Deacon Mike closed the meeting with the Our Father at 8:22 p.m.

Respectfully submitted,

Annette Bahn, SAC Secretary