

ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes-November 2nd, 2016

In Attendance: Mike Holman, Kathy Laird, Stefanie Griffith, Chris Heck, Fr. Mike, Doug Trenkamp, David Mueller, Deacon Mike, Annette Bahn, Meg Farmer, Anne Brehm Guests: Paul Worstell, Ann Karhoff, Annette Greer

Dave opened the meeting at 6:00 p.m. with a prayer.

Minutes: Kathy motioned to approve the minutes from the October 5th, 2016 meeting. Dave seconded. Motion approved and carried unanimously.

Pastor Comments: Fr. Mike gave a brief synopsis on the Parish Synod that took place on October 29th. He reminded everyone that Confirmation is November 13th and that Share the Harvest preparations were underway in preparation for Thanksgiving. He asked that everyone continue to pray for acceptance of God's will for Felix, and that we keep his family, friends, and the Parish in our thoughts and prayers as well as we all adjust to life following Felix's passing.

Old Business:

- A. School Safety and Security-The Radio Hospital is beginning to work on the key fobs for the school/parish, as a contract was signed for their services. The project should be completed and functioning by the beginning of January.
- B. Catholic Schools Week Billboard-Steve Warner, Doug Hiegel, Susan Schetter, and Mike Lammers were contacted regarding the billboards that will go up in Mid-January, 2017 for Catholic Schools week (January 29th – February 4th, 2017) Mike Lammers donates the space for our use of the billboard, and the school pays for the wrap on the billboard. Anne and Susan will pick what children will be in the picture for the billboard.
- C. School Budget-The Finance Committee is working with Aggie to set next year's budget. The Academy of Angels/Kr/K tuition needs to be set by the December meeting so that forms and information can be mailed in time for registration to open for the current school families January 1st, 2017.

New Business:

- A. School Survey discussion with Paul Worstell-Paul presented some ideas for a survey for parish/school families to fill out based on the questionnaire that went out late last spring. Some key points to remember with surveys: make them as painless as possible; when asking for input, follow through on what is received back from the surveys; pull out themes and recurring ideas to make solutions manageable. Attached you will find the handouts that Paul passed around in reference to his ideas. The timeline of a survey would be of utmost importance. Anne and Deacon Mike added that a lot of these ideas and themes were touched on with our accreditation goals, and that we have to consider how many surveys the school/parish have filled out recently. A subcommittee will be formed including Stefanie to discuss and research this matter further.

Committee Reports:

- A. Research-Chris updated the group last month after she called local preschools for pricing and researched data regarding current/former parishioners and or students who have gone on the study medicine as well as how many of them received scholarships.
- B. Public Relations/Marketing-Discussed in Old Business.
- C. Finance-Discussed in Old Business.
- D. Technology- Annette is continuing to forward the minutes to Kerry Clapper in the Parish Office for the school's website. She will see that the hyperlink to the minutes is added to the calendar that Anne sends out to the school families via email, as well as continue to send to Kerry for posting to the website.

Principal's Report: Anne thanked Meg for all of her hard work on the 2016-2017 School Directory. The current enrollment is attached to these minutes.

Upcoming Events:

- A. November 3rd & 9th – Parent/Teacher Conferences
- B. November 12th – Christmas Bazaar
- C. November 21st- 25th – Thanksgiving Break
- D. Next SAC Meeting DATE CHANGED to December 8th @ 7 p.m.

Fr. Mike closed the meeting with the Our Father at 7:09 p.m.

Respectfully submitted,

Annette Bahn, SAC Secretary