

## ST. MICHAEL SCHOOL ADVISORY COUNCIL

Meeting Minutes-August 3<sup>rd</sup>, 2016

In Attendance: Mike Holman, Fr. Mike, Deacon Mike Eier, Annette Bahn, Anne Brehm, Meg Farmer, Chris Heck, Stefanie Griffith, Doug Trenkamp

Fr. Mike opened the meeting at 7:01 with a prayer.

President Mike Holman welcomed new members Chris Heck and Doug Trenkamp, and everyone in attendance introduced themselves around the table. He then distributed a contact list and prayer schedule.

Minutes: Meg motioned to approve the minutes from the May 4<sup>th</sup>, 2016 meeting. Chris seconded. Motion approved and carried unanimously.

Pastor Comments: Fr. Mike welcomed everyone back in anticipation of the new school year. He mentioned that the 5<sup>th</sup> and final phase of the Faith Campaign is still in the works. The goal of this phase is to see where we stand in our continued faith formation, individually and as a parish, and what we can do to continue to strengthen and grow this faith as a community. He reminded everyone that on Saturday, October 15<sup>th</sup>, author Sherry Waddell will visit our parish to discuss her book, *Forming Intentional Disciples: The Path to Knowing and Following Jesus*. This visit is rescheduled from February, 2016 when an unexpected illness forced her to cancel and reschedule. Then, on October 29<sup>th</sup>, the 5 Year Strategic Plan will be discussed at the Parish Synod. Both events are connected to the school's ministry, but largely Parish focused.

Old Business:

- A. SAC Vice President-Mike introduced Stefanie Griffith as the new SAC Vice President.

New Business:

- A. SAC Overview, Constitution, Code of Ethics- Mike gave a brief overview of the SAC committees. He will locate the SAC Constitution and email it to everyone. All present members reviewed, signed, and returned the Code of Ethics. Mike will see that the members not present, receive, review, sign, and return their Code of Ethics.
- B. Ice Cream Social-Meg ordered 5 Mint Chocolate Chip, 2 Strawberry, 2 Chocolate, and 2 Vanilla from Dietsch and it is ready for pick up. Doug will pick up the ice cream and drop it off at school on Tuesday, August 9<sup>th</sup>. The ice cream will be kept in the Activity Center freezers. 800 bowls and spoons are needed. An inventory will be taken of the bowls and spoons on hand, and Mike will purchase any as needed. Members will arrive at 6:00 pm to set up. Each member is to bring their own ice cream scoop. Anne will see that the tables and trash cans are by the doors for ease of set up.
- C. Meeting Schedule and Roster-Annette will take the schedule that Mike handed out and schedule the Art Room accordingly. She will see that Charlene Wilkins gets the schedule so she can add the meetings to the calendar.
- D. SAC May Discussion Review/Feedback- A off the schedule meeting was held in May to discuss topics related to marketing and student enrollment/retention. Mike passed out the notes from the meeting and the group discussed the findings. The meeting notes are attached to these minutes. A lengthy discussion followed regarding these topics. Through the conversation, Fr. Mike mentioned that candidates were interviewed for the marketing position to be shared by the parish and the school. However, the position is currently on hold as options are explored. The bulk of the conversation focused on marketing and how it is tied to enrollment and retention. It is important to show the community that St. Michael students are consistently successful in local schools after graduation. For instance, the 2016 FHS Valedictorian, Salutatorian, and number 7<sup>th</sup> ranked student in the graduating class were former SMS students. In addition, the "Leader In Me" program was discussed, and further investigation will allow the committee and school to decide if this is a program that would be beneficial to the school.

Committee Reports:

Committee make-up and assignments will be discussed at the September meeting.

- A. Research-No Formal Report
- B. Public Relations/Marketing-No Formal Report
- C. Finance-No Formal Report
- D. Technology-No Formal Report

Principal's Report: Anne announced that Chris Ireland was hired as the new PE teacher. Also, CJ Kinn was hired as the new Athletic Director. A new Spanish curriculum will be integrated this year into grades 6-8. Nelly Schaeffer, the teacher, is supplied by the program, Viva Spanish. Kim Coutinho will continue with conversational Spanish with grades 1-5. The program will be funded by ASP.

Upcoming Events:

- A. 8<sup>th</sup> Grade Chicken Dinner 4 pm- 7 pm/ Ice Cream Social 7 pm- Sunday, August 14<sup>th</sup>
- B. First Day of School- Wednesday, August 17<sup>th</sup>
- C. Next SAC meeting-Wednesday, September 7<sup>th</sup>

Anne closed the meeting with a Hail Mary at 8:46

Respectfully submitted,

Annette Bahn, SAC Secretary